

February 7, 2007

To: Lake Charles Homeowners
Subject: Registration Form for Gate Transponder and Prox Cards

Attached is the registration form for your new Gate Transponder and Prox Cards.

To pick up your transponder and prox cards, please bring the **completed registration form, along with your vehicle registration** to the clubhouse during the following date and time noted below:

Date: Monday (March 12, 2007) to Saturday (March 17, 2007)

Time: 9:00 A.M. to 12:00 P.M.
6:00 P.M. to 9:00 P.M.

Date: Monday (March 19, 2007) to Saturday (March 24, 2007)

Time: 9:00 A.M. to 12:00 P.M.
6:00 P.M. to 9:00 P.M.

As a reminder, only one (1) transponder and two (2) prox cards are provided to each homeowner.

For homeowners who are renting their unit, a completed Homeowner/Tenant Registration form must be completed and a **signed authorization from the homeowner** is required in order for us to provide the tenant with the transponder and prox cards. This form, if needed, can be picked up at the clubhouse in the beach club area.

Additional transponders can be purchased by a resident homeowners, or authorized resident tenant by **providing proof of vehicle registration**. Cost of an additional transponder during this initial phase is \$25.00. Future cost of additional and/or lost transponder will be \$35.00.

For homeowners residing out-of-state, and wanting to have the transponder and prox cards mailed to them, postage must be pre-paid.

**HOMEOWNER REGISTRATION FORM
FOR GATE TRANSPONDERS & PROX CARDS
(PLEASE PRINT)**

Name of Homeowner:

_____ (Last Name) _____ (First Name)

_____ (Last Name) _____ (First Name)

Lake Charles Address: _____

Telephone #: () _____ **(Cell #)** () _____

Out-of-state Residence: _____

Out-of-State Telephone #: () _____

Email Address: _____

Additional Drivers in Household:

_____ (Last Name) _____ (First Name)

_____ (Last Name) _____ (First Name)

_____ (Last Name) _____ (First Name)

PROX CARD NUMBERS ISSUED: 1) _____ 2) _____

VEHICLE TRANSPONDER INFORMATION
(PROOF OF VEHICLE REGISTRATION REQUIRED)

Vehicle	License Number	Transponder Number
1		
2		

**HOMEOWNER/TENANT REGISTRATION FORM
FOR GATE TRANSPONDERS & PROX CARDS
(PLEASE PRINT)**

Name of Homeowner: _____
(Last Name) (First Name)

Lake Charles Property Address: _____

Homeowner's Resident Address: _____

Telephone #: _____ (Cell #) _____

Email Address: _____

I, the above homeowner authorize the transponder and prox cards to be issued to the following noted tenant of record.

_____ (Date) _____ (Signature)

TENANT Information: _____
(Last Name) (First Name)

Telephone #: () _____ Cell #: () _____

Email Address: _____

Additional Drivers in Tenant household:

_____ (Last Name) _____ (First Name)

_____ (Last Name) _____ (First Name)

PROX CARD NUMBERS ISSUED: 1) _____ 2) _____

VEHICLE TRANSPONDER INFORMATION
(PROOF OF VEHICLE REGISTRATION REQUIRED)

Vehicle	License Number	Transponder Number
1		
2		

